

# EXCALIBUR THEATRE ARTS CO.

## SEPTEMBER 2010 NEWSLETTER

### **A NEW BEGINNING...**

An exciting start to a brand new season! We are proud to open our newly renovated and expanded facilities. The building that was previously "The Motorcycle Shop" has now become our new "Building 1", where we house a new administration office, a wonderful new space for The Excalibur Dance Shoppe, two new dance studios, a new voice studio, and a beautiful new lobby! "Building 2", our preexisting structure behind "Building 1", has a newly renovated change room upstairs for girls and a new boys change room downstairs. Having both of these buildings gives us more parking and the ability to add more classes and levels for all ages.

This will be Excalibur's 12<sup>th</sup> season. We offer extensive and diverse programs that include ballet, jazz, Irish, highland, hip hop, modern, contemporary, acting, tap, acrodance, lyrical, acting, voice, and song and dance, complete programs for the youngest beginner to advanced and semi-professional students.

Excalibur realizes that people study the arts for many reasons; for fun, for exercise, for the love of music and dance, for the many social and artistic benefits, and for the purpose of a professional career. It is with this knowledge that we believe for whatever reason you choose to enter the performing arts world, it is our responsibility to teach the technical aspects and at the same time to inspire each person to be the best that he/she can be.

Please take a moment to read the following information. Our general policies are outlined, some newly instated this season.

### **CHRISTMAS RECITAL ~ SUNDAY, DECEMBER 12<sup>th</sup>**

We are very excited to showcase our first ever Christmas Dance Recital. This give all Excalibur students another opportunity to perform on stage at Vanier Hall. Tickets will go on sale as of Monday, November 1<sup>st</sup>, 2010. Holiday fun for the whole family!

### **YEAR END RECITAL ~ SATURDAY, JUNE 11<sup>th</sup>**

At the end of each season, we proudly present a Year End Showcase Recital at Vanier Hall, involving all Excalibur students. Tickets for recital will go on sale as of May 1<sup>st</sup>, 2011.

### **VOICE LESSONS**

Excalibur's voice program has expanded greatly over the past two years. More and more people are wanting to learn how to sing, and take part in voice recitals, and festivals. We are pleased to welcome our new vocal instructor, Rebecca Conway, to the Excalibur family. Voice lessons are available to students, beginner to advanced, all ages. Be sure to book your weekly class now!

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### PARENT VIEWING SESSIONS

Parents are NOT permitted to observe classes. While the presence of a parent will often relax an individual child, other students may be distracted or uncomfortable with an audience.

Instructors will host **scheduled viewing sessions** throughout the season. Parents are invited to sit in and view their child's classes during the following dates:

- **October** - Mon 25<sup>th</sup> – Sat 30<sup>th</sup>
- **November** - Mon 22<sup>nd</sup> – Sat 27<sup>th</sup>
- **February** - Mon 21<sup>st</sup> – Sat 26<sup>th</sup>
- **May** - Mon 9<sup>th</sup> – Sat 14<sup>th</sup>

### HOLIDAYS & CLOSURES

The studio is CLOSED on the dates listed below. Your flat-rate monthly fee takes all holiday closures into account – your overall fee is cheaper because we removed all closure days from the calculation. In other words, you are not charged for them.

**Labour Day** - Mon, Sept 6<sup>th</sup> (Classes begin on Tues, September 7<sup>th</sup>)

**Thanksgiving Weekend** - Sat Oct 9<sup>th</sup> - Mon Oct 11<sup>th</sup> (Classes resume Tues, Oct 12<sup>th</sup>)

**Remembrance Day** – Thurs, Nov 11<sup>th</sup>

**Christmas Recital** – Sun, Dec 12<sup>th</sup> (Last day of classes on Sat, Dec 11<sup>th</sup>)

**Holiday Closure** – Mon, Dec 13<sup>th</sup> – Mon, Jan 3<sup>rd</sup> (Classes resume Tues, Jan 4<sup>th</sup>)

**Spring Break**, Mon, Mar 21<sup>st</sup> – Sun, Mar 27<sup>th</sup> (Classes resume Mon Mar, 28<sup>th</sup>)

**Easter Break**, Fri, April 22<sup>nd</sup> – Mon, April 25<sup>th</sup> (Classes resume Tues, April 26<sup>th</sup>)

**Victoria Day Weekend**, Sat, May 21<sup>st</sup>– Mon, May 23<sup>rd</sup> (Classes resume Tues, May 24<sup>th</sup>)

**Year End Recital, STUDIO CLOSURES**, Sat, June 11<sup>th</sup> (No classes Sat, June 11<sup>th</sup>)

### FEES & PAYMENT

Our standard method of billing is **Pre-Authorized Debiting**. Following the completion of a PAD Agreement, the account of your choice is automatically debited on the 1<sup>st</sup> of each month for a flat-rate fee calculated during registration. The billing process is automated, and occurs each month until end of the season.

Some points of interest regarding registration and class fees:

- **There will be no refunds or compensation for missed classes.**
- **Processed cheques / deposits are non-refundable.**

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### COMMUNICATION

- EMAIL is our main method of communication; all newsletters, reminders and major announcements are delivered via a studio mailing list.
- Dance parents must remain aware of studio activities; it is their responsibility to do so. Please direct questions to [excaliburarts@shaw.ca](mailto:excaliburarts@shaw.ca) or call 564-6326.
- The studio is now on Facebook and Twitter (ExcaliburArtsCo), as well.

If one cannot supply a valid email address during registration, please visit the bulletin boards and whiteboards in the lobby and office on a regular basis so as to remain up-to-date on all studio announcements and activities. Studio newsletters, and all updated information will be available on our website ([www.excaliburarts.com](http://www.excaliburarts.com)). Communication is the key to a successful studio, so please do not hesitate to contact us with questions and concerns.

### FOOTWEAR PURCHASE POLICY & DANCE ATTIRE

- **Appropriate dance footwear must be ordered within one month of registration.** Proper footwear is very important, not only for purposes of technique, but also for safety!
- Each dance discipline requires different attire. Please speak with your instructor regarding class appropriate clothing and required footwear (available at the *Excalibur Dance Shoppe, located in Building 1*).
- Long hair is to be tied back. All hair must be out of one's face.
- Upon registration, we require a **non-refundable** \$15 registration fee per student.
- Upon registration, we require a **non-refundable** \$30 costume rental fee per student, per class. This fee offsets the cost of a custom-fit, hand made rental costume for the Year End Recital. Students will be measured for size, the fabric will be purchased, the costume will be made, and your child will be fitted (and the costume adjusted, if necessary). Other establishments charge as much as \$50 - \$75 for the same service, and you often have to sew the costume yourself!
- **REGISTRATION AND COSTUME FEES ARE NON- REFUNDABLE UNDER ANY CIRCUMSTANCE.**
- The initial class fee must be paid *during* registration (cash or cheque).
- **NSF cheques and deposits will incur a \$20 fee additional to the balance owing and result in an immediate discontinuation of service until the issue is resolved.**

### CANCELATION / WITHDRAWAL POLICY

Due to the mechanics of our automated billing system, pre-authorized debits are processed several days prior to the actual billing date (the 1<sup>st</sup> of the month). To ensure we are able to put a stop on payment, **withdrawal requests must be submitted, in writing, NO LATER than the 20<sup>th</sup> of the month.**

**PLEASE REMEMBER: Processed fees are non-refundable.**